Business, Law, and Information Technology
Career and Academic Pathways (CAPs)
Program Map: Skills Certi f cate for Accounting Using QuickBooks Pro

Total number of units: 3 units **Top Code/Academic Plan: 0502.00** **Updated on July 6, 2021**

Semester 1	Course Code	Course	Units	Notes	Advising Notes
Program Course	ACCTG 032	**Accounting using QuickBooks Pro**	**3**	This course is o ered fall and spring semesters.	
		Total Units	**3**		

Degree Path and Requirements:

The Accounting Using QuickBooks Pro skills certiýcate includes 3 program units. This map is a suggested term-by-term sequence of courses to complete the program in a recommended time frame. This is an e cient and recommended plan, but actual plans may vary by individual student need. This map cannot replace a meeting with counselors.

Department Advising Notes:

Fulýll your passion in the business world by pursuing one of the many options or pathways available through the Business Administration Department at ELAC. The demand for business, ýnancial, and technical professionals has never been higher. Our department will give you the skills and conýdence to succeed in the career of your choice.

We o er courses in ten di erent disciplines so no matter what your interest is, we have an opportunity for you to pursue. We have student clubs that