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SCHOLARSHIP FUNDING LIMITATIONS

• The Keenan InsuScholarships are available to students enrolled in a California Community College.

• Scholarship preference shall be given to underrepresented students who are working towards a certi cate or degree in insurance, risk management, nancial services or a related eld, such as

COLLEGE SCHOLARSHIP VERIFICATION REQUIREMENTS

The Scholarship O cer or designated o cial must review each scholarship application and determine whether the applicant(s) meet the above-listed program eligibility requirements prior to submitting the Keenan Insurance Scholarship Invoice. The Scholarship O cer or designated o cial must maintain a record of the application and related application and eligibility materials for each applicant claimed on the Keenan Insurance Scholarship Invoice.

COLLEGE SCHOLARSHIP DISBURSEMENT PROCEDURES FOR SCHOLARSHIP OFFICES

To initiate award requests, colleges must submit the Keenan Insurance Scholarship Invoice form to FoundationCCC online through Submittable. Whether the college applicants are funded will depend on the availability of funds at the time the invoice is received. As stated above, scholarships are awarded on a rst-come, rst-served basis, even those submitted prior to the deadline. It is critical that institutions submit their invoices as quickly as possible.

Prior to check disbursement, institutions must verify that the applicant meets all eligibility requirements.

Awards may be awarded for the entire academic year based upon the student's anticipated enrollment and performance. However, disbursements must be made by semester/quarter, based upon veri cation of program criteria. All course work for which an award was previously disbursed must be successfully completed before future disbursements can be released.

If an institution initiates a scholarship award for the entire academic year but the student is subsequently determined to be eligible for only one semester/quarter, the award must be prorated and the balance returned to FoundationCCC.

SCHOLARSHIP RENEWALS

Applicants must reapply each academic year. Students can continue to receive a scholarship award, provided they continue to meet the eligibility criteria.

CONTACT

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